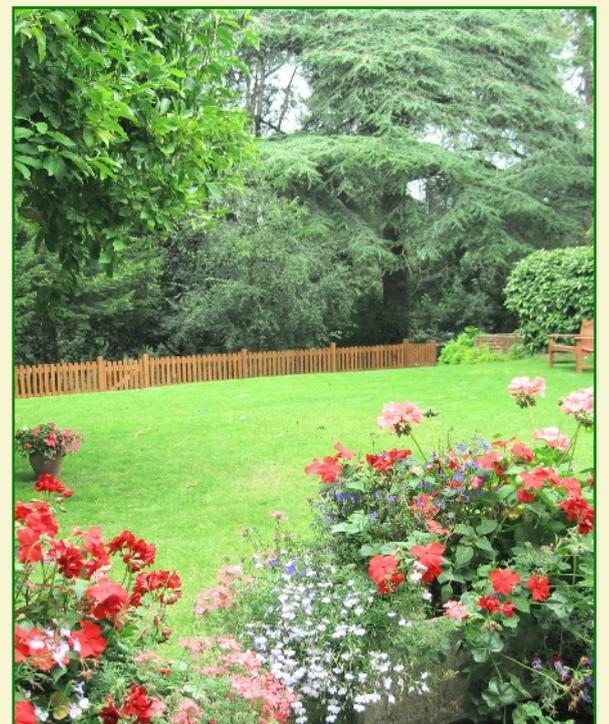
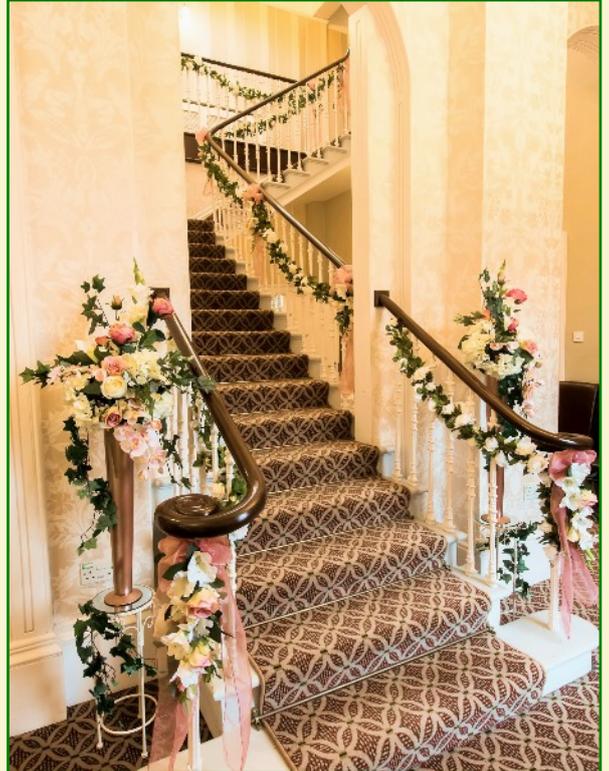


# The Red Carpet Wedding Package At Lysses House Hotel





**November 2017 to  
April 2018**  
(Excluding December 2017)

**Only  
£3500.00**

**Based on 40 guests for the  
Wedding Breakfast and  
60 Evening Guests**

# WELCOME TO LYSSES HOUSE HOTEL

## *Congratulations*

We would like to offer a warm welcome to Lysses House Hotel and congratulate you on your forthcoming wedding.

We appreciate that your wedding is a very special event and this booklet has been designed to help you in the planning of your day.

We will be delighted to offer our expert guidance and assistance in discussing any specific requirements you have to make your day a truly memorable one.

At Lysses House Hotel you can be assured of superb food, fine wines, friendly and personal service. Our staff will endeavour to meet your every individual request and ensure that you are free to enjoy your special day.

Clive Wright  
Food and Beverage Director

***Our package includes:***

Wedding Reception room hire

Civil Ceremony hire

A red carpet entrance

You will be our exclusive wedding for the day

Master of ceremonies

Bucks fizz drinks reception for 40 guests

3 course set menu wedding breakfast

2 glasses of house wine with the meal

1 glass of sparkling house wine for the toast

Chair covers with a choice of sashes for the wedding breakfast room

Evening buffet for 60 guests

Bar extension

DJ and disco

Overnight stay for the Bride and Groom with full English breakfast

Reduced hotel accommodation rate for your guests

Table plan and name cards

White linen tablecloths and napkins

**Accommodation subject to availability.**

## ***Optional Extras***

Extra guests for the day £75.00 per person

Children aged 5 - 12 years for the day £25.00 per person

Extra guests for the evening £15.50 per person

Coffee & petit fours £2.20 per person

Balloons - price on application

Table decoration, for example: Confetti, favours - price on application

For further information please contact  
Clive Wright our Food and Beverage Director

## ***How To Book Your Reception***

Choose a date and telephone:

1. The church and/or register office for availability.
2. Lysses House Hotel for availability. Please let us know if you would like us to provisionally hold the date for you.

Arrange a suitable time to view our facilities.

Arrange an appointment with our Food and Beverage Director to run through your wedding reception in more detail.

Pay your deposit to confirm the booking.

A final meeting will be arranged before your special day. However, please do not hesitate to call us if you require any further information or you wish to visit us again for any reason. You will always be welcome.

# ***The Wedding Breakfast***

Our aim is to provide you with the highest possible level  
of service and food quality.

In order to achieve this we ask that you either:

- a) Choose one starter, main course and dessert on behalf of your guests  
or
- b) Select a choice of three starters, main courses and desserts and  
obtain a pre order from your guests at least one week prior to the date of your function.

**Children and special dietary requirements will be catered for upon request. If any of your guests  
have an allergy, please speak to a member of staff.**

## ***Starter Selection***

Lysses home made vegetable soup

A dice of avocado and mango set on a bed of seasonal lettuce leaves

A plum tomato and mozzarella cheese salad drizzled with a basil and olive oil dressing

A trio of Galia, Honeydew and Canteloupe melon spiked with fresh mint from the garden

A smooth duck liver terrine flavoured with brandy and port served with Lysses home made chutney

A Portabella mushroom baked in the oven topped with a slice of goats cheese and  
drizzled with a walnut oil dressing

## ***Main Course Selection***

Poached chicken breast served with a tarragon and cream sauce topped with crispy bacon

Chicken breast wrapped with Parma ham baked in the oven and set on a base of sliced mushrooms  
finished with a port wine sauce

A classic roast chicken served with game chips and a thyme scented sauce

Fillet of salmon gently steamed, topped with a fine dice of tomato and mushrooms, finished  
with a white wine and cream sauce flavoured with dill

Roast loin of honey glazed pork with roasted parsnips and carrots served with a red  
wine and sage sauce

A mix of courgettes, mushrooms and shallots bound with a port wine sauce  
and served in a delicate pastry case

A wild mushroom risotto topped with char grilled vegetables and finished  
with a chive flavoured butter sauce

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Served with a selection of freshly cooked vegetables

## ***Dessert Selection***

A raspberry and white chocolate crème brulee topped with a brown sugar crust and served with a crisp shortbread biscuit

Profiteroles filled with whipped cream and coated with a rich dark chocolate sauce

Meringue topped with seasonal fruits and whipped cream served with a sharp raspberry sauce

Cold rice pudding with a hot toffee and nut sauce

Strawberry cheesecake served with a duo of vanilla and strawberry sauce

White chocolate and Archers mousse served with a chocolate chip cookie

## ***Evening Buffet Selection***

A selection of freshly made sandwiches

Sausages rolls

Chicken saté

Spinach and onion bhajis

Vegetable spring rolls

Vegetable samosas

Vegetarian quiche

Puff pastry canapés

A selection of crisps, twiglets and cheeselets



# ***Reception Etiquette***

## **On Arrival**

Most receptions begin with an aperitif on arrival. It is a good idea to provide a non alcoholic alternative for children and those who may be driving.

## **The Receiving Line**

Before the meal the line up takes place so the wedding party may officially greet their guests and have an opportunity to speak to everyone.

## **The usual line up is as follows:**

The bride's parents, the bridegroom's parents, the bride and groom, the bridesmaids and ushers and finally the best man.

## **Suggested Top Table Seating Plan**

This can be adapted to suit your own family requirements or to include bridesmaids and ushers if table arrangements allow.

Chief Bridesmaid	Groom's Father	Bride's Mother	Groom	Bride	Bride's Father	Groom's Mother	Best Man
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## **Grace**

This is normally said by the vicar or a close family friend at the beginning of the wedding breakfast.

## **Presents**

We can provide a table to display your wedding gifts during the reception. We advise they are locked away overnight for safe keeping if you are staying in the hotel. We will provide you with a lockable room for this purpose but cannot accept responsibility.

## ***Toasts And Speeches***

These normally take place at the end of the meal and would accompany coffee and the cutting of the wedding cake.

### **Usual order of proceedings:**

The best man introduces the bride's father who starts the speeches and proposes a toast to the bride and groom.

The bridegroom replies and thanks the parents and guests. He finishes with a toast to the bridesmaids.

The best man responds on behalf of the bridesmaids and reads any other greetings.

The bride and groom cut the cake.

## ***Overnight Accommodation***

All our 20 guest bedrooms are elegantly furnished and feature an en suite bathroom, remote control colour television with freeview, trouser press, hairdryer, tea and coffee tray and direct dial telephone.

Guests attending your wedding reception who would like to stay overnight, can do so at a special reduced rate of £43.50 per person per night, based on two adults sharing a double or twin room, or one adult in a single room. Twin/double rooms for one adult are available at £75.00 per night. These rates include full English breakfast, service and VAT.

This special offer is available on Friday, Saturday and Sunday nights, so your guests can enjoy a short break for the same excellent value.

Check in time is from 3pm. If your guests require an early arrival please let our reception staff know and we will do our best to have the rooms ready for them as soon as possible.

Check out time is 11am. Please let us know if any of your guests require a late checkout. This may not be possible but we will always do our best to help.

Reservations are subject to availability and a booking is only regarded as firm when payment in full for the first nights stay has been made or a credit card number has been given as a guarantee.

Further terms and conditions apply. Please see our reception staff for details.

**Accommodation subject to availability.**

**Before you go.....**

Why not have one final celebration and join us for a family Sunday lunch together before you all go your own way. Please ask at reception for availability and sample menus. Reservations are essential.

# ***Terms and Conditions***

## **General**

Our red carpet package is based on a minimum of 40 adults. Should your party be below this number or you require just a reception or a civil ceremony please contact us for a tailor made package.

All functions are required to finish by the time shown on the contract document.

The contract document represents the first part of the formal contract between Lysses House Hotel and the customer. These terms and conditions form the second part of the contract. Where there is a contradiction between the contract document and the terms and conditions then the contract document will take precedence.

Given the high cost of cancellation, customers are strongly advised to arrange insurance to cover any unexpected changes to plans.

Please help us respect the environment. Only bio-degradable confetti may be used in our grounds.

## **Booking**

A provisional booking will be held for 14 days. We will always try to contact you before releasing the date.

A firm booking is only made when the correctly completed contract document has been returned together with the appropriate deposit.

## **Deposit**

All deposits are calculated from the cost of the function as shown on the quote.

A £500 deposit is required at the time of making a firm booking.

A further 50% of the remainder of the deposit is required to be paid eight weeks before the date of the function.

The final 50% is required to be paid four weeks before the date of the function.

**Deposits are non refundable.**

## **Notification of Numbers**

Notification of numbers is required at the following times:

At the time of the firm booking.

At the final meeting along with any changes to the chosen menu and beverage requirements.

48 hours prior to the event.

## **Payment**

Failure to make a payment by the due date will be assumed to represent a cancellation by the customer. We will always try to contact you before taking any further action.

The total cost will be calculated using the number of people attending or the number notified 48 hours prior to the event, whichever is greater, subject to the minimum of 40 adults.

All extras must be paid on the day of the event.

All prices are inclusive of VAT at the current rate.

Prices quoted at the time of booking, excluding the VAT element, will be held for a maximum of six months. VAT will always be charged at the rate in force at the time of the function.

**Any additional arrival drinks, wine and champagne will be charged at the prices shown on the price list current at the time of the function.**

## **Damage and Loss**

Damage caused to the fixtures and fittings of the hotel by guests attending the event are the responsibility of the person making the booking. Any such damage will be charged in full. This includes any costs we incur to clean an area as the result of a wedding guest smoking inside the building.

Lysses House cannot accept responsibility for loss or damage to customer's property unless the loss or damage can be proved to have been caused by the negligence, wilful act or default of the management or its employees. Cloakrooms are not secure and notices to that effect are in clear view.

Valuable items may be accepted for safekeeping with reception at the discretion of the hotel.

## **Cancellation by the Hotel**

If due to circumstances beyond our control Lysses House becomes unavailable for the booked event, then every effort will be made by the staff to find an alternative venue on your behalf.

If this is not possible then a full refund of the deposit payments made will be given.

## **Law**

This contract is subject to the laws of England.

*All the staff at  
Lysses House Hotel  
look forward to welcoming you on  
your special day and would like  
to extend their very best wishes  
for your future.*

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